



### PLAZA USE APPLICATION

Civic Center Plaza       Centennial Plaza       Charleston Park Plaza

#### ORGANIZATION INFORMATION

- Free Speech/ Assembly/ Religious Expression – \$0
- Mountain View-Based Nonprofit 501(c) Serving Mountain View – \$0
- Mountain View-Serving Nonprofit and/or Community Group – \$50.00 per day
- Commercial Uses located in or benefiting Mountain View – \$270.00 per day

**Organization Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Nonprofit Tax ID No.:** \_\_\_\_\_

**Telephone: Business No.:** \_\_\_\_\_ **Home No.:** \_\_\_\_\_

**Will Your Event Benefit a Charitable Cause that Provides Service to Mountain View Residents?**     Yes     No

**If Yes, Name of Charitable Cause:** \_\_\_\_\_

\_\_\_\_\_  
**Applicant Name (Print)**

\_\_\_\_\_  
**Applicant Signature**

---

#### EVENT INFORMATION

**Name of Event:** \_\_\_\_\_

**Type of Use:** \_\_\_\_\_  
(Please Explain)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Day/Date 1:** \_\_\_\_\_ **Event Start Time:** \_\_\_\_\_ **Event End Time:** \_\_\_\_\_

**Day/Date 2:** \_\_\_\_\_ **Event Start Time:** \_\_\_\_\_ **Event End Time:** \_\_\_\_\_

**Expected Numbers of Participants:** \_\_\_\_\_ **Spectators:** \_\_\_\_\_

A diagram of the setup must be submitted with the application.

**EVENT COMPONENTS (Check the items that will be associated with your event.)**

\_\_\_\_\_ Booths or other temporary structures to be erected

\_\_\_\_\_ Electricity

\_\_\_\_\_ Alcohol to be served

\_\_\_\_\_ Sound amplification

\_\_\_\_\_ Alcohol to be sold on-site

\_\_\_\_\_ Do you want animals disallowed at your event?

\_\_\_\_\_ Vending of food

\_\_\_\_\_ Other

\_\_\_\_\_ Vending of merchandise

Notes or Special Conditions:

---

---

---

---

---

---

---

---

**USERS MUST PROVIDE A CERTIFICATE OF GENERAL LIABILITY INSURANCE NAMING THE CITY AS ADDITIONAL INSURED, AS REQUIRED BY AND ACCEPTABLE TO THE CITY'S RISK MANAGER.**

**DEPENDING UPON THE NATURE OF THE EVENT, YOU MAY BE REQUIRED TO MAKE PROVISIONS FOR PORTABLE TOILETS, TRASH REMOVAL, RECYCLING, AND/OR EMERGENCY SERVICES.**

Please return to the City of Mountain View, Recreation Division, Senior Center, 266 Escuela Avenue, P.O. Box 7540, Mountain View, California, 94039-7540.

Application must be accompanied by the application fee made payable to the City of Mountain View.

You will be contacted regarding further information.

---

**OFFICE USE ONLY**

Date Application and Administrative/Permit Fee Received: \_\_\_\_\_

Received by: \_\_\_\_\_