



Please read and fill out all information on both sides of this application and payment for all fees connected with your use of the barbecue area. Payment can be made by Credit Card (Visa, MasterCard, Discover, Amex) or Check payable to "City of Mountain View". Cash is accepted only for in-person reservations made during business hours. A completed permit with reservation confirmation will be provided via e-mail. Do not assume an application has been approved until you receive a reservation confirmation. If your requested dates are not available, the reservations office will contact you. All reservations must be made at least 4 days prior to the event.

Barbecue reservations for Cuesta and Rengstorff Parks may be made up to a year in advance. BBQ Season runs April through October. To reserve an area for use on behalf of a Mountain View company or organization, you must provide the City with a letter on the company or organization's letterhead granting you permission to act as a delegate on their behalf.

FILL OUT THE FORM AND MAIL TO: MOUNTAIN VIEW COMMUNITY CENTER, 201 SOUTH RENGSTORFF AVENUE, MOUNTAIN VIEW, CALIFORNIA, 94040, DROP IT OFF IN PERSON TO THE ABOVE ADDRESS MONDAY THROUGH FRIDAY 8:30AM-5:00PM, OR SCAN AND EMAIL TO [BBQRESERVATIONS@MOUNTAINVIEW.GOV](mailto:BBQRESERVATIONS@MOUNTAINVIEW.GOV).

## Applicant Contact Information

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Birthdate \_\_\_/\_\_\_/\_\_\_  
 Organization/Business \_\_\_\_\_ Business License # \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City \_\_\_\_\_ Zip Code \_\_\_\_\_ Email Address \_\_\_\_\_  
 Primary Phone (\_\_\_\_) \_\_\_\_\_ Secondary Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_  
 Resident Status (check one)\*  Mountain View Resident  Mountain View-based Business/Organization  
\*City of Mountain View reserves the right to request Proof of resident status or Mountain View Business License to verify residency status.

## Reservation Details

Large Group Areas	Family Tables
<p>Please checkmark ALL Large Group Areas you wish to Reserve</p> <p><b>Cuesta Park:</b> <input type="checkbox"/> Section 1 <input type="checkbox"/> Section 2  <small>(max 200 people)</small> <input type="checkbox"/> Section 3 <input type="checkbox"/> Section 4</p> <p><b>Rengstorff Park:</b> <input type="checkbox"/> Brown <input type="checkbox"/> Red <input type="checkbox"/> Yellow  <small>(max 250 people)</small> <input type="checkbox"/> Green <input type="checkbox"/> White</p> <p>Each area has a max occupancy of 50 people and 6-8 tables with a commercial-size BBQ. Beer and Wine is only allowed with purchase of an Alcohol Permit (no hard liquor allowed).</p>	<p>Please indicate ALL Family Tables you wish to Reserve</p> <p><b>Cuesta Park:</b> _____  <small>(Tables 10-16)</small></p> <p><b>Rengstorff Park:</b> _____  <small>(Tables 1-18)</small></p> <p>Each area has a max occupancy of 8 people with one table and one grill. Each party can reserve a maximum of 2 family tables. No alcohol is allowed in the Family Table area.</p>
Reservation Date & Time	Required Questions
<p>Date of Event: _____ Alternate Date: _____</p> <p>Please select the time you wish to Reserve from options below:</p> <p><input type="checkbox"/> Group Area Full Day (9:00 a.m. to Sunset)  <input type="checkbox"/> Family Table – Full Day Only</p>	<p>Is your event going to be catered? <input type="checkbox"/> Yes <input type="checkbox"/> No          Will beer or wine be served (large group areas only)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Will you be having an Air Jumper? * <input type="checkbox"/> Yes <input type="checkbox"/> No          Will you be bringing a commercial barbecue? * <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><small>*All Group Areas in requested park must be reserved in order to be approved for Air Jumpers and/or Commercial Barbeques and all Recreation Division guidelines must be followed.</small></p>

## Reservation Fees

	# of Spaces	Price per Space	Totals
Number of Full Day Large Group Areas		x \$106	= \$
Number of Family Tables		x \$15	= \$
Alcohol Permit (Large Group Areas Only)		x \$48	= \$
<b>Total Amount Due</b>			<b>\$</b>



## Payment

Credit Card (Visa, Mastercard, Amex, Discover)       Check (payable to "City of Mountain View")       Cash (do not mail cash)

Total Amount to Charge: \$ \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_/\_\_\_\_ CVV \_\_\_\_\_

Name as it appears on Credit Card \_\_\_\_\_ Cardholder Signature X \_\_\_\_\_

## BBQ Reservation Rules and Regulations

**ALL CITY PARKS OFFICIALLY CLOSE ONE-HALF HOUR AFTER SUNSET (City Code Section 38.15a)**

**Personnel in charge of facilities will enforce all regulations necessary to govern facility use and to protect the safety, rights, and privileges of all users. Groups using facilities must conform to all use policies established by the city.**

**If you have an urgent matter on the day of your reservation and the park rangers are not present, please contact the Recreation Division during business hours (Monday through Friday, 8:30am to 5:00pm) at (650) 903-6331 or, if it is after business hours, please contact Mountain View Police nonemergency hotline at (650) 903-6395.**

1. Rangers will be available for check-in every 30 minutes beginning at 9:00am. If the group does not check-in with Ranger by 5:00pm the reservation will be forfeited.
2. All applicants must be at least 18 years of age or older (21 if alcohol is being served)
3. Alcohol permits must be purchased in advance. Alcohol permits cannot be purchased for day of reservations.
4. Fees for family picnic site reservations and alcohol permit fees are non-refundable. Cancellations require a 10 business-day advance notice and are subject to a \$22 processing fee. Cancellations and requested changes to the original contract must be made in writing or in person and can only be made by the person who is named on the contract. Any amendment/charge to your contract after it is finalized and paid is subject to a \$10 amendment fee.
5. Damage to buildings or property in park areas is malicious mischief and persons guilty of such will be prosecuted to the full extent of the law (Section 595-State Penal Code). **YOU WILL BE HELD RESPONSIBLE FOR ANY DAMAGE INCURRED BY YOU OR A MEMBER OF YOUR GROUP WHILE ON CITY GROUNDS.**
6. The City of Mountain View will not be held responsible for accidents or loss of individual property.
7. Any gatherings considered dangerous, a disturbance of the peace or endangering public property is subject to closure or cancellation.
8. Consumption of Alcoholic Beverages: Beer and wine only; limited to the large group barbecue areas at Cuesta and Rengstorff Parks; months of May through October; reservation, permit and payment of fees required (48 hour advance notice required).
9. Smoking is prohibited in any picnic area in a City park where picnic tables are located and designed, established or regularly used for consuming food or drink. In addition, a buffer zone of 25 feet extends from all "picnic areas" (CC section 21.49)
10. Use of portable equipment (**portable barbecues, propane, tents, dunk tanks, etc.**) is **PROHIBITED** in all parks. EZ-UP shade structures no larger than 12'x12' that do not have walls/sides are permitted. You may add up to 1 table and 8 chairs per table reserved in the family area.
11. **Air jumpers and commercial size barbecues are allowed in Cuesta and Rengstorff Parks in the large group sections provided all of the sections in the large group areas are reserved with a full day reservation by applicant and use is indicated on the permit.** Please be aware that space is limited when using both an air jumper and a commercial sized barbecue, please plan accordingly.
12. Radios with a power output not exceeding 25 watts are permitted. No DJs or amplified performances are permitted.
13. At no time are motor vehicles, trailers, or recreational vehicles permitted in park areas. (City Code Section 38.1)
14. With a minimum of ten (10) business days' notice, reservations may be cancelled by the Recreation Division if the facility is needed for City business or Recreation Division activities. No refunds will be given for inclement weather.
15. Applicant must be present during the event and carry proof of reservation with him/her on the day of the event.
16. You may use masking tape on picnic tables. However, you may not use staples, tacks, nails, or screws to affix any decoration or signs to any tables, trees, fences, or posts throughout the park.
17. If excessive litter is left in the barbecue area, additional fees will be charged. Unpaid fees will apply to future rentals.
18. Per City Code Section 38.13b, activities listed are prohibited. A detailed copy of Section 38.13b can be requested by applicant.
19. Barbecue permits are non-transferable between user groups.

It is distinctly understood and agreed that the applicant person and organization assumes all risks for loss, damage, liability injury, cost or expense that may arise during or be caused in any way by such use or occupancy of the facilities of the City of Mountain View. The applicant person and organization will save and hold the City of Mountain View and/or their employees free and harmless from any loss, including attorney's fees, claims, and liability or damages and/or injuries to persons and property that in any way may be caused by applicant's use or occupancy of said facilities.

I HAVE READ AND UNDERSTAND THE RULES GOVERNING THE USE OF FACILITIES AND AGREE TO ABIDE BY THEM. I ALSO UNDERSTAND THAT IF I FAIL TO OBSERVE THE REGULATIONS, I MAY BE DENIED FUTURE USE OF THE FACILITIES.

BY SIGNING BELOW, I AGREE TO ALL TERMS OUTLINED HEREIN PENDING APPROVAL OF THIS SIGNED APPLICATION.

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_