

**CITY OF MOUNTAIN VIEW
CLASS SPECIFICATION**

Position Title: Parks Maintenance Worker III	Job Family: 6
General Classification: Front-Line	Job Grade: 18

Definition: To provide lead supervision over assigned Parks Maintenance personnel; and to perform skilled parks and recreation maintenance work.

Distinguishing Characteristics: This is the advanced journey-level class in the Parks Maintenance Worker series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within the series, including performing technically complex parks/landscape and/or aquatic maintenance duties requiring specialized knowledge, skills, and abilities and/or providing lead supervision over assigned staff. Employees at this level are required to be fully trained in all procedures related to an assigned area of responsibility. Positions at this level may, and often do, exercise technical, functional, or lead supervision over lower-level positions. Lead responsibility is typically over a three- to four-person crew and is assigned on an ongoing basis. The Parks Maintenance Worker III receives direction from a higher-level Parks or Recreation Supervisor and/or Recreation or Shoreline professional staff and exercises functional and technical supervision over assigned maintenance personnel.

Examples of Duties: Duties may include, but are not limited to, the following:

1. Provides lead supervision and training over assigned parks or landscape maintenance personnel; reviews work and controls quality of work; and provides input into employee evaluations.
2. Assists in developing work plans, procedures, and schedules.
3. Orders supplies and equipment for work projects; and maintains records of purchase orders.
4. Performs skilled maintenance, repair, and installation work related to park, athletic fields, swimming pools, turf, environmental, or landscape maintenance.
5. Maintains designated parks, athletic fields, aquatic areas, or semideveloped park land areas at program standards for use of the general public and performs duties at a level consistent with journey-level work and experience; and follows safety practices at all times.
6. Handles park information, inquiries, complaints, and answers questions from the public.

7. Performs emergency repairs as necessary; and establishes proper traffic-control devices in doing such work.
8. Performs minor adjustments on small equipment and/or pool service equipment; and maintains tools and equipment in working order.
9. May perform duties related to herbicide and pesticide control and/or pool-water chemistry; and prepares documentation of chemicals used.
10. Assists in the maintenance, construction, and repair of park and community facilities as necessary.
11. Maintains logs of daily activities.
12. Demonstrates the ability to maintain a safe work environment.
13. Performs other related duties as assigned.

Minimum Qualifications:

Knowledge of: Principles and practices of park, turf, landscaping, athletic fields, and aquatic/pool maintenance; principles and practices of reviewing and evaluating others' work; principles and practices of specialized area of assignment such as irrigation systems, ornamental horticulture, pesticide, or pool chemical application; principles and practices of safe work and driving; pertinent departmental rules and procedures; pertinent traffic laws related to park maintenance operations; and pertinent laws related to pool chemical usage.

Ability to: Assign and review the work of others; operate light equipment (chain saws, edgers, push mowers) and heavy equipment (tractor, gang mower, forklift, water tanker, dump truck) skillfully and safely; perform park, turf, irrigation system, and landscape maintenance duties; perform heavy manual labor; understand and follow oral and written instructions; and establish and maintain effective working relationships with those contacted in the course of work.

Experience and Training Guidelines: A combination of relevant experience, education, and training that will satisfy the required minimum qualifications, knowledge, and abilities.

Education equivalent to the completion of Grade 12, supplemented by the completion of the City's or college-level supervisory training program prior to or within two years of appointment, and three years of increasingly responsible park maintenance experience.

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For assignments assigned to Recreation (Aquatics): Education equivalent to the completion of Grade 12, supplemented by the completion of the City's or college-level supervisory training program prior to or within two years of appointment, and three years of increasingly responsible park or pool maintenance experience. Pool maintenance experience is highly desirable.

Required Licenses or Certificates: Possession of a valid Class C California Driver License at time of appointment. Possession of a valid Class A California Driver License within one year of appointment. Possession of, or ability to obtain, a Qualified Pesticide Applicator certification issued by the California Department of Pesticide Regulation may be required.

For the positions assigned to Recreation (Aquatics): Possession of a valid Class C California Driver License at time of appointment. Possession of a Certified Pool Operator Certification or equivalent within six months of appointment. Possession of a valid Class A California Driver License within one year of appointment is highly desirable.

Working Conditions: Preemployment and periodic respiratory examinations may be required for this classification.

Established: October 1991

Revised: May 2022

HRD/CLASS SPECS

Parks Maintenance Worker III