

**CITY OF MOUNTAIN VIEW
CLASS SPECIFICATION**

Position Title: Parks Maintenance Worker I Parks Maintenance Worker II	Job Family: 6
General Classification: Front-Line	Job Grade: 10 14

Definition: To perform a variety of semiskilled and skilled work in park, facilities, athletic fields, turf, landscape, shoreline, or tree maintenance; and to provide technical support to the Parks, Shoreline, or Recreation Divisions.

Distinguishing Characteristics:

Parks Maintenance Worker I: This is the entry-level class in the Parks Maintenance Worker series. This class is distinguished from the Parks Maintenance Worker II by the performance of the more routine tasks and duties assigned to workers in this series. Employees at this level are not expected to perform with the same independence of direction and judgment on matters related to established procedures and guidelines as are positions allocated to the II level. Since this class is typically used as a training class, employees may have only limited or nondirectly related work experience. Employees work under immediate supervision while learning job tasks.

Parks Maintenance Worker II: This is the full journey-level class within the Parks Maintenance Worker series. This class is distinguished from the Parks Maintenance Worker I by the assignment of the full range of duties assigned. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies within the work unit. Positions in this class are flexibly staffed and are normally filled by advancement from the I level.

Supervision Received and Exercised:

Parks Maintenance Worker I

Receives immediate and functional supervision from the Parks Supervisor, and may receive technical supervision from a higher-level Parks Maintenance Worker.

Parks Maintenance Worker II

Receives general and functional supervision from the Parks Supervisor and may receive technical supervision from the Parks Maintenance Worker III.

May exercise technical supervision over other less senior Parks Maintenance personnel.

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Parks Maintenance Worker II

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Examples of Duties: Duties may include, but are not limited to, the following:

1. Inspect park grounds, structures, medians, and related facilities for safety, appearance, and vandalism.
2. Clean and clear park grounds, structures, and playing fields of debris and hazardous conditions; maintain park building facilities; set up parks for special events.
3. Plant and maintain trees, shrubs, and plants; clear sites of weeds.
4. Assist in the maintenance, construction, and repair of park and community facilities as necessary.
5. Operate light grounds maintenance equipment up to and including a backhoe, tractor with attachments, as well as a variety of hand and power tools.
6. Handle complaints and answer questions from the public.
7. Perform general painting, plumbing, and carpentry work as needed.
8. Make minor adjustments on service equipment; maintain tools and equipment in working order.
9. Perform duties related to pesticide control.
10. Perform other duties as assigned.

Minimum Qualifications:

Parks Maintenance Worker I

Knowledge of: Common tools and materials used in parks, turf, or landscape maintenance; basic repair and maintenance procedures and practices; and safe work practices and policies.

Ability to: Perform routine maintenance activities related to parks maintenance; understand and follow oral and written instructions; establish and maintain effective working relationships with those contacted in the course of work; work with the variety of tools related to parks maintenance; learn to operate a variety of

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parks maintenance equipment; perform heavy manual labor; understand and follow oral and written instructions; and establish and maintain effective working relationships with those contacted in the course of work.

Experience and Training Guidelines: Combination of relevant experience, education, and training that will satisfy the required minimum qualifications, knowledge, and abilities.

One year of experience in landscape maintenance, construction, or maintenance work including some semiskilled assignments is desirable. Education equivalent to the completion of the 12th grade.

Required Licenses or Certificates: Possession of a valid California Class C driver's license.

Parks Maintenance Worker II

In addition to the requirements for Parks Maintenance Worker I:

Knowledge of: Principles and practices of maintenance and repair activities related to parks maintenance; and principles and practices of irrigation and sprinkler systems.

Ability to: Operate motorized equipment such as tractors, mowers, and trucks; operate specialized job-related equipment; perform journey-level, semiskilled parks maintenance duties; read and understand schematic diagrams; provide work assignments as directed to lower-level Parks personnel or temporary employees, as necessary; understand and follow oral and written instructions; and establish and maintain effective working relationships with those contacted in the course of work.

Experience and Training Guidelines: Combination of relevant experience, education, and training that will satisfy the required minimum qualifications, knowledge, and abilities.

Two years of experience performing duties equivalent to the Parks Maintenance Worker I in the City of Mountain View. Education equivalent to the completion of the 12th grade.

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Required Licenses or Certificates: Possession of a valid California Class C Driver License. Possession of, or ability to obtain, a Qualified Pesticide Applicator Certificate may be required by the position. Possession of a valid California Class A Driver License is highly desirable.

Working Conditions: Preemployment and periodic respiratory examinations may be required for this classification.

Established: October 1991

Revised: October 2016

HRD/CLASS SPECS

Parks Maintenance Worker I-II